

Salutation1 FirstName1 LastName1
JobTitle1
OrganisationName1
Street11
Street21
Street31
City1
County1
PostCode1



www.tpr.gov.uk/redeclaration

Your PAYE reference	PAYE1
Letter code	OrganisationNumber1

Keep this information safe to complete your duties.

March 2021

Dear Salutation1 LastName1

Act now – re-enrolment and re-declaration

I wrote to you previously to let you know what you need to do to find out your legal duties.

I am sure that your preparations are well underway, however the deadline for you to complete any re-enrolment duties is 1 January 1900. So, if you haven't used our re-enrolment duties tool yet go to:
www.tpr.gov.uk/reenrol-duties

What do I do next?

Whether you have any staff to put back into your pension scheme or not, you must complete and submit your re-declaration of compliance.

This must be done by your re-declaration deadline, which for OrganisationName1 is **1 January 1900**. Do not leave this to the last moment as some of the information required may take time to prepare.

To complete your re-declaration go to: **www.tpr.gov.uk/redeclaration**

If you do not complete your legal duties on time, including your re-declaration of compliance, you may be subject to fines and/or prosecution.

If you have completed your re-declaration in the last few days, please ignore this letter.

Yours sincerely

A handwritten signature in black ink that reads "M. R. Charles".

Mel Charles

Director, The Pensions Regulator

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www.tpr.gov.uk/redeclaration-cy

Eich cyf Talu wrth Ennill	PAYE1
Cod y llythyr	OrganisationNumber1

Cadwch y wybodaeth hon yn ddiogel i gyflawni'ch dyletswyddau.

Mawrth 2021

Annwyl Salutation1 LastName1

Gweithredwch ar unwaith - ailgofrestru ac ailddatgan

Rwyf wedi ysgrifennu atoch o'r blaen i roi gwybod i chi beth y mae angen i chi ei wneud i gydymffurfio â'ch dyletswyddau cyfreithiol.

Rwy'n sicrhod bod eich trefniadau'n mynd rhagddynt yn dda, ond y dyddiad cau i chi ar gyfer cwblhau unrhyw ddyletswyddau ailgofrestru yw 1 Ionawr 1900. Felly, os nad ydych wedi defnyddio ein hadnodd dyletswyddau ailgofrestru eto, ewch i: www.tpr.gov.uk/reenrol-duties-cy

Beth ddylwn ei wneud nesaf?

P'un ai a oes gennych chi unrhyw staff y mae angen eu cynnwys yn eich cynllun pensiwn unwaith eto ai peidio, mae'n rhaid i chi llenwi a chyflwyno eich ffurflen ailddatganiad cydymffurfio.

Rhaid i chi wneud hyn cyn eich dyddiad cau ar gyfer ailddatgan, sef **1 Ionawr 1900** ar gyfer OrganisationName1. Peidiwch â gadael hyn tan y funud olaf. Fe allai gymryd amser i chi baratoi'r wybodaeth sy'n ofynnol.

I llenwi eich ffurflen ailddatganiad ewch i: www.tpr.gov.uk/redeclaration-cy

Os na fyddwch chi'n cyflawni eich dyletswyddau cyfreithiol ar amser, gan gynnwys llenwi eich ffurflen ailddatganiad cydymffurfio, mae'n bosib y cewch ddirwyon a/neu eich erlyn.

Os ydych chi wedi llenwi eich ffurflen ailddatganiad yn ystod y dyddiau diwethaf, anwybyddwch y llythyr hwn.

Yn gywir

Mel Charles

Cyfarwyddwr, Y Rheolydd Pensiynau

